



NATIONAL FOUNDATION FOR DEVELOPMENT OF SCIENCE AND TECHNOLOGY AND
THE NATIONAL COMMISSION ON SCIENCE AND TECHNOLOGY
THE COVID-19 RESEARCH CHALLENGE
UNDERSTANDING THE PANDEMIC IN JAMAICA

APPLICATION SUBMISSION CHECK LIST

Before submitting your application please check that each of the following criteria have been met in full and tick them off.

	Criteria	Tick off the items below	
		Yes	No
1	The application form has been signed on page one by the Main Applicant		
2	No section of the application exceeds the one page limit for text		
3	The CV of the Main Applicant is attached and does not exceed 3 pages		
4	The draft Survey instrument (questionnaire) is attached		
5	The budget requested from the NFDST does not exceed JAD\$ 1.5 Million		
6.	The plan of work can be accomplished in the 9 week timeframe of the Challenge		

APPLICATION SUBMISSION PROCEDURE

Once you have ticked yes to all the criteria above, follow the steps below to submit your application.

1. Combine the Application form, Main Applicant CV and Draft Survey Instrument into a single PDF file, with the Application form first, CV second, and Draft survey instrument last.
2. Label your combined application document using the following format: last name of Main Applicant_COVID-19_Challenge.pdf e.g. **Smith_COVID-19_Challenge.pdf**
3. Send the application PDF document to **jmfearon_ncst@mset.gov.jm** with the title **“COVID-19 Research Challenge Application”** in the Subject line.
4. You will get a receipt for your application by email.

GOOD LUCK ON YOUR APPLICATION!